

Amended February 21, 2004

**WEBER COUNTY REPUBLICAN PARTY
BYLAWS**

We, the duly elected and qualified members of the Republican Central Committee of the Weber County Republican Party of Utah, meeting in special session, in accordance with the law, this 20th day of February 2004, do hereby ordain and establish the following Bylaws.

**ARTICLE 1
PRINCIPLES, POLICIES, OBJECTIVES**

The Weber County Republican Party of Utah (called the "Party" below) shall seek to promote the well-being of all citizens of the county, and the principles set forth in the county, state and national Republican Party Platforms, by organizing the influence of like-minded citizens toward better local, state, and national government. To further this objective, the Party and its officers shall endeavor to define and promote policies and programs which will bring about the public good. They shall support elected officials in their efforts to attain this objective. They shall call attention to actions, policies and programs which are believed detrimental to the interest of the citizenry, and shall take such other actions as shall promote, sustain and insure the public good. Party business shall be conducted in accordance with Roberts Rules of Order, Newly Revised.

**ARTICLE 11
MEMBERSHIP**

- A. Party membership is open to any resident of Weber County, Utah who identifies himself or herself with the Party, and supports Party policies and principles, or voted for a majority of the Party's candidates in the last general election.
- B. To comply with the requirements established by the Utah State Republican Party Central Committee during 1999 the following rules apply:
 - 1. Those who wish to participate at a Republican caucus or convention must not be simultaneous officer, delegate, or registered affiliated voter of any other rival registered political party. (Democrat, Libertarian, Ind. American, etc.)
 - 2. The County Executive Committee shall remove any county or precinct officer, county or state delegate who is not in compliance.

ARTICLE 111
PARTY ADMINISTRATIVE OFFICERS

1. Chairperson
2. Vice Chairperson
3. Secretary
4. Treasurer

These four individuals are elected in the County Organizing Convention held in odd numbered years for a term of two (2) years.

A. Legislative Districts

(Weber County is divided into seven (7) Districts according to population).
Organization:

1. Legislative District Chairperson
2. Legislative District Vice Chairperson
3. Secretary (optional)

These people are elected in the Legislative District caucus meeting held during the County Organizing Convention in odd numbered years for a term of two (2) years.

B. County Voting Precincts

All Voting Precinct Officers and County Delegates elected shall be registered Republicans.

A precinct is designated by voting population as determined by the State Legislature.

Organization:

1. Chairperson
2. Vice Chairperson
3. Secretary/Treasurer

These three people are elected in their voting Precinct Caucus Meetings held in even numbered years for a term of two (2) years.

C. Weber County Republican Auxiliary Organizations

1. Republican Women
2. Young Republicans (25-40 Yr.)
3. College Republicans
4. Teenage Republicans

These four (4) auxiliaries have a chairperson, vice chairperson, secretary, and treasurer, but are organized under the rules and bylaws of the State Republican Party.

D. Executive Committee Membership

In order to perform Party business efficiently, there is formed a Party Executive Committee. County Party Officers must be registered affiliated Republicans on their voter registration.

Executive Committee Membership:

1. Chairperson
2. Vice Chairperson
3. Secretary
4. Treasurer
5. Legislative District Chairperson (7 Districts)
6. Legislative District Vice Chairperson (7 Districts)
7. Republican Women Chairperson
8. Young Republican Chairperson
9. College Republican Chairperson
10. Teenage Republican Chairperson
11. One Representative from the Weber County Republican Officials elected to a County office
12. One Republican Representative elected to the Utah State Legislature
13. Immediate past County Party Chairperson and Vice Chairperson
14. Other person (up to five) added to the Party Executive Committee on an ad hoc basis by the Party Chairman by a simple majority vote of the Executive Committee.

The County Executive Committee shall meet at least monthly, unless otherwise approved by the Executive Committee, to conduct the business of the Party and shall be subject to direction from the Party Central Committee. A quorum shall be a majority of those in attendance at any regularly scheduled meeting. Voting members of the committee are limited to the Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative District Chairpersons, and Legislative Districts Vice Chairperson (items 1-6 above).

Republican Elected officials are members of the Executive Committee and may attend the Meetings. However, they will not have voting privileges.

The Party Chairman may appoint sub-committees as determined by the executive board.

E. County Party Central Committee Membership

The power to conduct Party business shall be vested in the Party Central Committee as stated above. The Administrative Officers shall serve as the Central Committee Chairperson, Vice

Chairperson, Secretary and Treasurer. The County Central Committee shall meet at least once per year. A quorum shall be a majority of those in attendance at any regularly scheduled meeting. A meeting of the Party Central Committee may be called by the Party Chairperson or by 25% of the member of the Party Central Committee.

1. Voting Members
 - A. Voting precinct Chairpersons
 - B. Voting precinct Vice Chairpersons
 - C. Party Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative District Chairperson, and Legislative District Vice Chairpersons
2. Honorary members (as defined in Roberts Rules of Order, Newly Revised, 10th edition, page 447, lines 15-17).
 - A. All other Executive Committee members not listed in 1c above
 - B. Republican officials elected in Weber County to a partisan office

F. Call to Convention

A Call to Convention shall be mailed no later than ten (10) days before the County Convention noting the date, time and location along with the Convention Rules, Credentials and any other pertinent information to the following:

1. Executive Committee
2. Republican Elected Officials
3. County Delegates

**ARTICLE IV
EXECUTIVE ADMINISTRATIVE OFFICERS**

The Party Administrative Officers shall consist of the Party Chairperson, Vice Chairperson, Secretary and Treasurer, and they shall meet as needed to discuss party business.

During the Organizing County Convention (in odd numbered years, when there is not a general election), the delegates (elected at the Party Caucus in each voting precinct the previous year) shall elect a Party Chairperson, Vice Chairperson, Secretary and Treasurer.

1. Term. The Party Administrative officers shall be elected for the term of two years commencing and ending after the State Party Convention when their elected

successors term will begin.

2. Vacancies. In the event of a vacancy in the officer of Party Chairperson, Vice Chairperson, Secretary, or Treasurer, the Party Central Committee shall meet within thirty (30) days after the vacancy occurs for the purpose of electing a successor. The successor shall complete the unexpired term of the vacancy to be filled.

A. Duties of Party Administrative Officers

1. **The Party Chairperson** shall be Chief Administrative Officer of the Party.
 - A. He or she shall serve as chairman of the Executive Committee, Chair of the Central Committee, and as ex officio member of appointed sub-committees in the contemplation and transaction of party business.
 - B. He or she shall carry out the policies determined by said committees, and may vote at any of the said committee meetings to break a tie.
 - C. He or she shall perform the duties imposed by these bylaws and as may be assigned by the Executive Committee or Central Committee.
2. **The Party Vice Chairperson** shall assist the Chairperson in the duties of his or her office, and shall exercise the powers of the chairperson during his or her absence or disability.
 - A. He or she shall be a member of the Party Executive Committee and Party Central Committee.
 - B. He or she shall also perform such other duties as may be assigned.
3. **The Party Secretary** shall be Secretary of the Party Executive Committee and Party Central Committee.
 - A. He or she shall prepare meeting agendas in sufficient quantities, and shall mail them to the committee members as least one week prior to committee meetings (unless emergency meeting notification timing precludes such mailing)
 - B. He or she shall keep the minutes of the Executive Committee and Central Committee meetings, and shall deliver copies of them to all committee members.
 - C. He or she shall be custodian of the files and records of the Party, Executive Committee and Central Committee and insure that all files, records and lists be disclosed in accordance with the State Party Constitution, Article XII, Section 1, Paragraph E.
 - D. He or she shall also perform such other duties as may be assigned.

4. **The Party Treasurer** with the County Chair shall receive all monies of the Party.
 - A. He or she shall be a member of the Party Executive Committee and Party Central Committee.
 - B. He or she shall be chair of the Party Finance Committee.
 - C. He or she shall keep regular accurate records of all contributions to the Party and expenses of the Party and submit a report to the Executive Committee.
 - D. He or she shall at any time, when directed to do so by the Executive Committee or Central Committee submit financial records and vouchers for examination or audit.
 - E. He or she shall make no payments without the approval of the Chairperson and/or Executive Committee.
 - F. He or she shall file the necessary financial reports as required by the Utah Code.
 - G. He or she shall also perform such other duties as may be assigned by the Chairperson.

B. Legislative District Officers

Delegates to the Organizing County Convention (held in odd-numbered years when there is no general Election) shall meet in individual Legislative District caucuses held in conjunction with the convention to elect Legislative District Officers. Delegates attending a Legislative District Caucus shall have been elected the previous year at a Voting Precinct Party caucus in the legislative District.

1. Legislative District Officers shall consist of a Chairperson, a Vice Chairperson, and at the discretion of the officers, a Secretary.
2. Term. Legislative District Officers shall be elected for a term of two (2) years commencing after the State Convention and shall serve until their successors are elected.

C. Duties of Legislative District Officers

1. Legislative District Chairperson
 - A. The Legislative District Chairperson shall preside over Legislative District Caucuses held at County Conventions during his or her term of office.
 - B. He or she shall ensure that a Party caucus is held in each voting precinct within the Legislative District.
 - C. He or she shall ensure that Party registrars and judges of elections are appointed in each voting precinct.
 - D. He or she shall assist the Party Chairperson by distributing Party

- caucus materials obtains from the Party Chairman to the voting precinct and in returning them including all contributions to the Party Chairperson the same evening after the caucuses are finished
- E. He or she may initiate activities within the Legislative District as deemed of value in furthering the principles, policies, and objectives of the Party.
 - F. He or she shall train, inspire and coordinate the efforts of voting precinct officers with the Legislative District.
 - G. He or she shall be a member of the Party Executive Committee and Party Central Committee.
 - H. He or she shall also perform such other duties as may be assigned by the Party Chairperson.
2. Legislative District Vice Chairperson
- A. The Legislative District Vice Chairperson shall assist the Legislative District Chairperson in duties of his or her office and shall exercise the powers of the Chairperson during his or her absence or disability.
 - B. He or she shall be a member of the Party Executive Committee and Party Central Committee.
 - C. He or she shall also perform such other duties as may be assigned by the Legislative District Chairperson.
3. Legislative District Secretary
- The Legislative District Secretary shall assist the Legislative District Chairperson by performing assigned duties, including those duties requiring the maintenance of records.

ARTICLE V VOTING PRECINCT OFFICERS

At a voting precinct Party caucus (held in even numbered years during which there is no general election), Party members residing in the voting precinct shall elect a Voting Precinct Chairman, Vice Chairman, (it is recommended that they be of the opposite sex), Secretary and Treasurer. Each voting precinct may also elect 3 voting precinct committeemen (recommended including at least 1 of each sex), plus 1 additional committeeman if attendance at the voting precinct Party caucus is greater than 20, or 2 additional committeemen if attendance is greater than 50. (In no case may a voting precinct elect more than 5 voting district committeemen.)

A. Term.

Voting Precinct Officers and Committeemen shall be elected for a term of approximately two (2) years, and shall serve until their successors are elected.

B. Duties of the Voting Precinct Officers.

1. **Voting Precinct Chairman.** The Voting Precinct Chairman shall assist the Legislative District Chairman in arranging and organizing his or her voting precinct Party caucus. (Voting precinct Party Caucuses shall be held in even numbered years.) He or she shall preside over the voting precinct Party caucus at which elected, effective upon election and until a successor has been elected. He or she shall assure that Party registrars and judges of elections are appointed in his or her voting district. He or she should train, inspire and coordinate the efforts of Party members to further the principles, policies and objectives of the Party within the voting precinct. He or she shall be an ex officio member of the Party Central Committee. He or she shall also perform such other duties as may be assigned by the Legislative District Chairman.
2. **Voting Precinct Vice Chairman.** The Voting Precinct Vice Chairman shall assist the Voting Precinct Chairman in the duties of his or her office, and shall exercise the powers of the Chairman during his or her absence or disability. He or she shall be an ex officio member of the Party Central Committee. He or she shall also perform such other duties as may be assigned by the Voting Precinct Chairman.
3. **Voting Precinct Secretary.** The Voting Precinct Secretary shall keep the minutes of the voting precinct Party caucus, circulate the voting precinct Party caucus attendance form, and be custodian of the files and records of the district. He or she shall return voting precinct Party caucus packets to the Legislative District Chairman. He or she shall also perform such other duties as may be assigned by the Voting Precinct Chairman.
4. **Voting Precinct Treasurer.** The Voting Precinct Treasurer shall receive and with the Voting District Vice Chair shall jointly account for all monies collected in the voting precinct for the Party. They shall transfer to the Legislative District Chairman all said funds immediately after they are received. The Treasurer shall make his or her books and records of account available for audit and/or inspection at any time, upon the request of the Party Treasurer, the Party Executive Committee or the Voting District Committee. He or she shall also perform such other duties as may be assigned by the Voting Precinct Chairman.
5. **Voting Precinct Committeemen.** Voting Precinct Committeemen shall perform specific duties as may be assigned by the Voting Precinct Chairman. Party officers

shall consist of the Party Executive Officers, Legislative District Officers, County Elected Officials, and State or Federal Elected Officials who reside in Weber County.

ARTICLE VI COUNTY AND STATE DELEGATES

County Delegates are elected, by simple majority vote, in the Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The total number of County Delegate is recommended by the Administrative Officers and approved by the Executive Committee. The number of Delegate to be elected in any Voting Precinct is allotted by the County Party in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer excluding the vote for any candidate who had no opposition) in that Voting Precinct. Each voting member of the Executive Committee shall be a delegate to the County Convention.

State Delegate are elected in their Voting District Caucus Meeting held in even numbered years for a term of two (2) years. The State Party designates the number of delegates each County may have. This number is then allocated to the voting precincts in accordance with the number of Republican votes cast for the top four (4) candidates (governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer, excluding the vote for any candidate who had no opposition) in the most recent general election.

Alternative Delegates: Alternative State Delegates may not be appointed.

- A. Multiple Ballots and Preferential Voting.** When electing delegates to the State Convention they shall be elected by simple majority vote.
- B. Vacancies:** In the event that a Legislative District or Precinct Officer is unable to serve due to death, resignation, moving from the district, or is disqualified, a replacement may be recommended within 60 days, by the Legislative District Chairperson or Vice Chairperson, from that district or precinct in consultation with the County Chairperson then ratified by simple majority of the Executive Committee.

If an elected delegate dies, resigns, or is disqualified prior to the convention, the County Party precinct chair shall appoint a replacement from the precinct of the deceased or disqualified delegate. If the replacement is for a county delegate approval must occur at least 7 days prior to

the convention.

Removal notification of a state delegate must be made via certified mail to the State Republican Party at least ten (10) days prior to the State Convention. Removed State Delegates may appeal to the elected members of the State Executive Committee at least five (5) days prior to the State Convention. A simple majority vote of the members present shall be required for reinstatement.

C. Each delegate shall, cast one vote for each office to be filled.

In the event that three or more candidates are nominated for the same office, the convention may use multiple ballots or preference voting to choose Party nominees. The County Central Committee shall certify the method of election at least 6 months prior to the convention. For purposes of the 2004 Nominating Convention, this waiting period does not apply. A candidate for an office that receives 60% or more of the votes cast at any point in the balloting process at the county convention shall become the Party's candidate without the necessity of running in the primary election.

**ARTICLE V11
STATE CENTRAL COMMITTEE**

A. Delegation Size.

The number of State Central Committee members to which the Party is entitled will be determined by the Utah State Republican Party.

B. Responsibilities and Selection.

Members of the Party delegation to the State Central Committee shall represent the Party at State Central Committee meetings. They shall be selected as detailed below.

- 1. Executive Committee Members.** The Party Chairman and Vice Chairman shall serve as members of the State Central Committee during their term of office.
- 2. Elected Members.** Members of the Party State Central Committee (other than #1 above) shall be those Legislative District Chairpersons elected by the delegates at the Organizing County Convention (In odd numbered years, when there is not a general election).

(a) Term. Elected members of the Party State Central Committee

delegation shall be elected for a term of two (2) years, and shall serve until their successors are elected.

ARTICLE VIII RATIFICATION AND AMENDMENT

A. Ratification.

These Bylaws shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting in special session, in accordance with the law.

B. Amendment.

- 1. Submittal.** A proposed amendment to these Bylaws shall be submitted, typewritten, to the Party Secretary.
- 2. Consideration.** A proposed amendment to these Bylaws shall be considered in the normal course of business at a Party Executive meeting occurring within 45 but no earlier than 10 days after proper submittal. Action shall be taken by the Party Executive Committee within 60 days after first consideration.
- 3. Ratification.** An amendment shall be presented to the Party Central Committee for ratification within 90 days after approval. It shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting special session, in accordance with law. Proposed amendments may be taken directly to the Central Committee.